

## DRAFT OUTLINE

### YARA

#### Communications Trailer Operating Policy and Operating Manual

1. Introduction and Background
2. How the Trailer is Used
  - a. YARA Events
  - b. Community Events
  - c. Emergency Communications
  - d. Casual Operations
3. Who is authorized to use the trailer
  - a. YARA Executive
  - b. Director – Communications Trailer
  - c. YARA members who demonstrate knowledge of the trailer infrastructure and equipment

#### Appendices and Separate Documents

- Towing the Trailer ✓
- HF Antennas – set up and maintenance
- Operating Power Generation Trailer ✓
- Operating the Screwdriver Antenna ✓
- List of authorized users and contact info ✓
- Operation Logs ✓
- Operating the Electrical System
- Operating the Heating System
- Functions of the APRS in the Communications Trailer ✓
- Radios – Setup and Operation – See individual manuals ✓
- Operating the Portable Generator