

Appendix YARA Handbook

Last Update: Feb 13, 2010

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Event or Project Planning Worksheet

Project Title:

Project Lead:

Participants:

Objectives:

- 1.
- 2.
- 3.

Time-frame:

Required Resources (people, money, equipment, etc):

Tools (checklist, contact list, calendar, other plan, etc.):

Task Number (if applicable):

Action Steps:

- 1.
- 2.
- 3.
- 4.