

Proposal for Discussion
January 30, 2010

Yukon Amateur Radio Association

Handbook

Contents:

Executive Summary

1. Objectives & Purpose
2. About YARA - short history, short list of activities, approach to projects
3. Governance, Constitution and By-Laws
4. The Role of the Directors, Committee Chairs and Project Leaders
5. Calendar Cycle – to do

Appendices

1. Constitution and By-Laws
2. Responsibilities of Directors 2010
3. Priority Projects 2010 – to do
4. Priority Projects 2010 to 2013 – to do
5. Current Membership List – Done (Paul VY1PG)
6. EMO Development Plan – to do
7. Guidelines for Go Kit – draft completed John McKenzie VY1JM
8. Call-out list for EMO – draft completed
9. Membership Development Guidelines – draft started (George)
10. Chilkat Bike Race Guidelines - ? (part of training plan?)
11. Klondike Road Relay Guidelines - ? (part of training plan?)
12. Training Plan – to do
13. Basic Level Course Guidelines – to do
14. Mini-Field Day Guidelines – to do
15. IRLP Guidelines – to do
16. Echo Link Guidelines – to do
17. APRS Guidelines
18. Repeater System Guidelines – to do
19. YARA Partners and Contacts Info – to do
20. Guideline & Form for taking Minutes – done
21. Guidelines for Managing Projects – to do